26 January 2023

DIVISION MEMORANDUM
No. _34_ s. 2023

ONSITE MONITORING OF THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST GRADE 12 (NATG12) SY 2022-2023

TO: Office of the Assistant Schools Division Superintendent
Chief SGOD and CID
Public Schools District Supervisors & Coordinating Principals
All Public and Private School Heads, Teaching and Non-Teaching Personnel
All Others Concerned

1. Relative to the Administration of the National Achievement Test for Grade 12 (NATG12), the Schools Division of Benguet shall conduct an **Onsite Monitoring of all participating senior high schools** on **January 30-31 and February 01, 2023.**

2. The activity aims to ensure the smooth implementation of the administration of the NAT12 in adherence to DepEd testing standards.

3. The composition of the Division Monitoring Team shall be as follows;

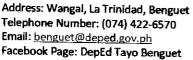|	
Division Help Desk:	Gloria B. Buya-ao, *SDS*
	Carmel F. Meris, *OIC-ASDS*
	Glenn N. Duguis, *AO V*
	Eric B. Wanson, *ITO*
	Wilfred C. Bagsao, *EPS*
Division Testing Coordinator	Wilfred C. Bagsao, *EPS*
Consultants	Rizalyn A. Guznian, *CES-CID*
	Lucio B. Alawas, *CES-SGOD*
Documentation/Secretariat	Murphy S. Liswid, *ADA VI*

DISTRICT	DIVISION MONITORING TEAM
ATOK	Simon T. Backian, Xylene Grail D. Kinomis & Nerissa I. Barbosa
BAKUN	Virginia B. Salio-an, Elvernice S. Fanged & Arvin M. Doman
BUGUIAS	Ludinia Sano-an, Stephen P. Bulalin & Cliftone K. Bangse-il
BOKOD	Emelyn A. Medina, Samuel S. Ayangdan Dr. Abraham C. Ulep
ITOGON I & II	Jonathan G. Sadey, Warden A. Baltazar, Merlyn Conchita O. de Guzman, Joven B. Agtani & Roselle Kristine D. Waguis
KABAYAN	Marilyn A. Tolbe & Erlinda C. Quinuan
KAPANGAN	Roberto A. Pablo Jr & Norbert C. Lartec
KIBUNGAN	Daniel B. Pascaden & Norbert C. Lartec
LA TRINIDAD	Delarosa V. Delmas, Lucio B. Alawas, Sonia D. Dupagan, Corazon C. Quipot, Roxanne B. Mayomis & Rose N. Anapen
MANKAYAN	Marcelino S. Baldo, Lorna M. Yaco, Kenneth W. Kelcho & Rollen B. Guivac
SABLAN	Lilian T. Ulep
TUBLAY	Aladin M. Dobinto & Ceasar B. Luma-ang
TUBA	Melchor C. Tican, Dra Kirsty A. Depnag, Jeanette I. Kiong & Dr. Mars B. Samonte

4. Enclosed in this memorandum is the Monitoring Tool for reference and guidance.

5. Travel expenses of the team shall be charged to Division MOOE subject to usual accounting and auditing rules and regulations.

6. Immediate and widest dissemination of this memorandum is desired.

GLORIA B. BUYA-AO
Schools Division Superintendent

cid/wcb

Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

TARAN
Integrity Fields Accomplishments Modifies Advancement Nurtures Excellence

MONITORING TOOL FOR THE ADMINISTRATION OF ASSESSMENTS AND EXAMINATIONS

Assessment Program/Grade Level: **NAT GRADE 12**   Date of Examination _____

Participating School: _____   Division: **Benguet**

Scheme used: _____

A) Time the test started and ended:

Room/s	Time started	Time ended	Remarks (Causes of delay or disruptions if any)
Room 1			
Room 2			
Room 3			
Room 4			
Room 5			

B) No. of Test Takers:

Rooms	No. of Enrollees			No. of Actual Takers			Remarks (Reasons for gaps if any)
	Male	Female	Total	Male	Female	Total	
Room 1							
Room 2							
Room 3							
Room 4							
Room 5							
Total							

C) Person/s present in the testing center

Name of Personnel	Office/Agency (CO, RO, SDO, School, LGU, PTA, Others)	Role/Task e.g. Monitor, Test administrator, School Coordinator, etc.
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

D) Preparatory activities before the conduct of NAT G12 (Before Jan 30, 2023)

Activities	Objectives	Date	Number of participants	Remarks

E) Issues, Concerns and Problems Encountered in the actual conduct of the assessment/examination

Issues, Concerns and Problems encountered in the conduct of the assessment/examination	Action Taken/contingency measure to resolve the I/C/P	Recommendations for future considerations

Monitors (Signature over printed name):

_____   _____   _____